

ADDISON TOWNSHIP PUBLIC LIBRARY BOARD

MEETING MINUTES Tuesday, August 18, 2026 @ 7:00 p.m.

Call to Order: The Library Board President called the meeting to order at 7:02 PM, in the Addison Township Public Library, 1400 Rochester Rd, Leonard, MI 48367

Board Members Present: J. Baldiga - Yes, A. Chindriss - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, J. Newby - Yes, W. Pack - Yes.

Pledge of Allegiance

Approval of Agenda:

MOTION: J. Baldiga moved to accept the agenda as presented. 2nd by J. Elsarelli. All in favor, none opposed, motion carried.

Call to Audience:

Consent Agenda:

- Approval of June 16, 2026 meeting minutes
- Approval of June 2026 bills and expenses as paid
- Approval of July 2026 bills and expenses as paid

MOTION: J. Elsarelli moved to accept the Consent Agenda. 2nd by A. Coulombe. Roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, A. Chindriss - Yes, W. Pack - Yes; All in favor, none opposed, motion carried.

Financial Report:

- LGIP transfer of grant funds - *Discussion of where to deposit the recently received funds from the SE Michigan Rural Library grant, to be used toward the Patio & walkway improvements.*
- 2025 Tax filing - *Is ready for filing.*
- 2024 Tax filing penalty - *Waiting to hear back from IRS re: status of penalty.*

MOTION: J. Baldiga moved to transfer \$50k of the \$86k from the Patio Improvement Grant to the LGIP from Oxford Bank checking. 2nd by J. Newby. Roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, A. Chindriss - Yes, W. Pack - Yes; All in favor, none opposed, motion carried.

MOTION: J. Elsarelli moved to authorize the Director to sign and submit the 2025 tax return. 2nd by J. Newby. Roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, A. Chindriss - Yes, W. Pack - Yes; All in favor, none opposed, motion carried.

MOTION: W. Pack moved to accept the Financial report as presented. 2nd. By J. Newby. Roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, A. Chindriss - Yes, W. Pack - Yes; All in favor, none opposed, motion carried.

Director's Report:

Director presented July library usage / visitation stats with the following highlights:

- Lots of summer reading activities and patrons coming in to escape the heat.
- Staff has been working on inventory and cataloging updates as we prepare for our building move.
- Kiki is in BETA with an outreach service at the trail head and is in the works of other off-site library visits in the community.
- And more...

MOTION: J. Baldiga moved to accept the Director's report. 2nd by J. Newby. all in favor, none opposed, motion carried.

Committee Reports:

New Building:

- Progress update, Presented by J. Elsarelli.

Public Information:

Policy:

Finance:

Capital:

Communications:

Old Business:

- ADA compliance for Website and Document access. *Discussion, determined to NOT be necessary at this time.*

New Business:

- Director evaluation - *Discussion. A new Directors Evaluation committee formed with A. Chindriss & A. Coulombe. Director to supply forms from last year.*
- 2027 Budget Review - *Discussion. To be reviewed again at September meeting.*
- Nominate officer position - Secretary. *J. Baldiga volunteered to hold this position until November Officer assignments.*
- LTC Grant final desk design. *Discussion. Group & Director favored DEMCO proposal.*
- Seven Ponds Native Plant Inventory. *Discussion and distribution of report to Board & Director.*
- SE Michigan Rural Library Grant Project(s) Status Discussion and review of plans.

MOTION: J. Baldiga moved to proceed with the exposed aggregate walkway and patio as presented, utilizing funds from the Patio Improvement Grant. 2nd by J.

Newby. Roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, A. Chindriss - Yes, W. Pack - Yes; All in favor, none opposed, motion carried.

Public Forum:

Next Meeting: September 15, 2026 @ 7:00 p.m. (unless otherwise posted)

Adjournment:

MOTION: J. Elsarelli moved to adjourn the meeting at 8:53 PM, 2nd by J. Baldiga. all in favor, none opposed, motion carried.

DRAFT