

ADDISON TOWNSHIP PUBLIC LIBRARY BOARD
MEETING MINUTES Tuesday, March 17, 2026 @ 7:00 p.m.

Call to Order: The library board president called the meeting to order at 7:01 p.m. in the Addison Township Public Library 1400 Rochester Road, Leonard, Michigan 48367

Board Members Present: J.Baldiga-yes, A.Coulombe-yes, J.Elsarelli-yes, C.Meininger-yes, J.Newby-yes, W.Pack-yes.

Pledge of Allegiance Most in audience participated.

Approval of Agenda: J.Baldiga moved to accept the agenda, J.Newby 2nd. All in favor, none opposed, motion carried.

Call to Audience: none

Consent Agenda:

- Approval of February 17, 2026 meeting minutes
- Approval of February 2026 bills and expenses as paid

J.Elsarelli moved to accept the consent agenda, A.Coulombe-2nd. Roll call vote J.Baldiga-yes, J.Elsarelli-yes, C.Meininger-yes, J.Newby-yes, W.Pack-yes, A.Coulombe-yes, all yes, motion carried.

Financial Report:

- 2025 Tax filing -filing is due May 15,2026, but not yet completed. J.Baldiga to contact Rana Emmoon.
- Account balance transfers for operational funds
Awaiting \$170K performance agreement funds from township for completion on the new building.

\$114,560.74 millage funds received from township on Mar 2, 2026 into operational savings account. Accountant recommends moving \$90,000 from operational savings account to the LGIP as it is not currently needed for operational expenses. J. Elsarelli moved to transfer \$90,000 from the operational savings account to the LGIP, W.Pack 2nd. Roll call vote- J.Baldiga-yes, J.Elsarelli-yes, C.Meininger-yes, J.Newby-yes, W.Pack-yes, A.Coulombe-yes. All yes,motion approved.

W.Pack moved to accept the financial report as given except to correct the spelling of "mileage" to "millage" on page 11, J.Baldiga 2nd. Roll call vote J.Baldiga-yes, J.Elsarelli-yes, C.Meininger-yes, J.Newby-yes, W.Pack-yes, A.Coulombe-yes, motion carried.

Director's Report:

Looking at circulation desk designs for the new building.

New website is almost ready; anticipate April, 2026 implementation.

Current mission and vision statements are being review; looking to propose updated statements at April, 2026 board meeting.

Director requested to enroll Emma and Kiki in the "The new Library Support Staff Certification Program". Estimated cost for the program is anticipated to be \$1,500 per Participants. C.Meininger moved to allow no more than \$3,500 to enroll Emma and Kiki In the program, J.Baldiga 2nd. Roll call vote J.Baldaga-yes,J.Elsarelli-yes, C.Meininger-yes, J.Newby-yes, W.Pack-yes, A.Coulombe-yes, motion carried.

J.Elsarelli moved to accept and file the director's report as presented, J.Baldiga 2nd. All in favor, none opposed, motion carried.

Committee Reports:**New Building:**

- Progress update

Masonry and parking lot work expected to continue after frost has lifted. Interior partition walls are complete as well as basic electrical work. Remaining exterior doors have been installed.

Pursuing cost options for basement egress to present to the board.

Public Information: none

Policy:

The policy committee to review card registration and provide presentation at next meeting.

Finance: none

Capital: need budget for new building from builder

Communications: Looking for board members and members of public to participate on committees.

Old Business: none

New Business: none

Public Forum: Per Linda Hodges the Friends of the Library is planning a possible pasta fundraiser and restaurant gift raffle. New members have joined the Friends of the Library.

Next Meeting: April 21, 2026 @ 7:00 p.m. (unless otherwise posted)

Adjournment: J.Baldiga moved to adjourn the meeting at 8:22 p.m., J.Newby 2nd. All in favor, meeting adjourned.