

ADDISON TOWNSHIP PUBLIC LIBRARY BOARD

MEETING MINUTES Tuesday, May 19, 2026 @ 7:00 p.m.

Call to Order: The Library Board President called the meeting to order at 7:00 PM, in the Addison Township Public Library, 1400 Rochester Rd, Leonard, MI 48367

Board Members Present: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, J. Newby - Yes, W. Pack - Yes

Pledge of Allegiance Most in audience participated.

Approval of Agenda: J.Elsarelli moved to accept the agenda as presented, 2nd by J. Baldiga; all in favor, none opposed, motion carried.

Call to Audience: Linda Hodges informed the board that the Friends of the Library have created sub committees to discuss Flavor Fest. As part of the Friends, Linda will be talking to the Library Director to understand the library wishes so the Friends can focus their fundraising efforts.

Consent Agenda:

- Approval of April 21, 2026 meeting minutes
- Approval of April 2026 bills and expenses as paid
 - J. Elsarelli moved to accept the consent agenda as presented, 2nd by J. Newby; roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, J. Newby - Yes, W. Pack - Yes; all in favor, motion carried.

Financial Report:

- 2025 Tax filing

Extension has been filed for the 2025 tax filing. Accountant Dawn Lamsa was notified by the auditor that taxes would be filled by the May 19th board meeting. Have not yet received confirmation on 2025 tax filling.
- 2024 Tax filing penalty

No update has been provided to the Board or Library on the status of the 2024 tax filing penalty. Waiting on response from the auditor.

 - J. Baldiga will follow up with auditor on 2025 and 2024 tax filing topics.
 - J. Baldiga moved to accept and file the financial as presented and discussed, 2nd by W. Pack; roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, J. Newby - Yes, W. Pack - Yes; all in favor, motion carried.

Director's Report:

Director presented report with the following highlights,

- Library use statistics are looking good for april, nothing concerning or outstanding.
- Leonard Elementary 1st graders visited the library as a field trip on May 4th. 26 kids visited. Received field trip thank you note from kids.
- Summer reading starts May 30th. All programs and schedules are developed.

- Director completed GA University course "Payroll Administration for Libraries".
- Submitted grant on May 8th to Southeast Michigan Rural Library Grant Program for developing an outdoor learning and community courtyard for our new library.
- W. Pack was contacted for a replacement for Paypal services. Board will be canceling current PayPal and do not see use for a new similar service at this time.

- J. Baldiga moved to file the directors report as presented, 2nd by A. Coulombe; all in favor, none opposed, motion carried.

Committee Reports:

New Building:

- Progress update
 - Exterior masonry complete on building
 - Fiber optic line has been installed from pole to building.
 - Drive approach and parking lot complete.
 - Mechanical, Electrical and Plumbing plans still waiting approval from Township. Southeast Commercial has been in conversations to get needed approvals.
 - Plumbing work is still in progress.
 - Planning well installation. Well permit re-submission was needed. Got new plans from civil engineer.
 - Construction of dumpster enclosure wall is in progress.

J. Elsarelli will set up a committee meeting to further discuss the new building sign (sign on the building).

Public Information: None

Policy: None

Finance: None

Capital: None

- Bricks sorted for column installation, 162 total bricks

PayPal that helped support donations to the new building will be shut down.

Interview Committee:

- Current vacant trustee nomination will be valid until November 2028

One application received. Committee will interview candidate and contact J. Elsarelli if a special meeting is needed before the regular June meeting.

Communications: None

Old Business: None

New Business: None

Public Forum: None

Next Meeting: June 16, 2026 @ 7:00 p.m. (unless otherwise posted)

Adjournment: J. Elsarelli moved to adjourn at 7:58pm., 2nd by J. Newby; all in favor, the meeting adjourned.

DRAFT