

ADDISON TOWNSHIP PUBLIC LIBRARY BOARD
MEETING AGENDA Tuesday, August 18, 2026 @ 7:00 p.m.

Call to Order:

Board Members Present:

Pledge of Allegiance

Approval of Agenda:

Call to Audience:

Consent Agenda:

- Approval of June 16, 2026 meeting minutes
- Approval of June 2026 bills and expenses as paid
- Approval of July 2026 bills and expenses as paid

Financial Report:

- LGIP transfer of grant funds
- 2025 Tax filing
- 2024 Tax filing penalty

Director's Report:

Committee Reports:

New Building:

- Progress update

Public Information:

Policy:

Finance:

Capital:

Communications:

Old Business:

New Business:

- ADA compliance for Website and Document access
- Director evaluation
- 2027 Budget Review
- Nominate officer position - Secretary
- LTC Grant final desk designs
- Seven Ponds Native Plant Inventory
- SE Michigan Rural Library Grant Project(s) Status

Public Forum:

Next Meeting: September 15, 2026 @ 7:00 p.m. (unless otherwise posted)

Adjournment:

ADDISON TOWNSHIP PUBLIC LIBRARY BOARD
MEETING MINUTES Tuesday, June 16, 2026 @ 7:00 p.m.

Call to Order: The Library Board President called the meeting to order at 7:05 PM, in the Addison Township Public Library, 1400 Rochester Rd, Leonard, MI 48367

Board Members Present: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, J. Newby - No, W. Pack - Yes, A. Chindriss - Yes

Pledge of Allegiance Most in the audience participated.

Approval of Agenda:

MOTION: J.Elsarelli moved to accept the agenda as presented, 2nd by W. Pack; all in favor, none opposed, motion carried.

Call to Audience: No comments from audience.

Consent Agenda:

- Approval of May 19, 2026 meeting minutes
- Approval of June 2, 2026 special meeting minutes
- Approval of May 2026 bills and expenses as paid

MOTION: J. Baldiga moved to accept the consent agenda, 2nd by A. Coulombe; roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, A. Chindriss - Yes, W. Pack - Yes; All in favor, none opposed, motion carried.

Financial Report:

- 2025 Tax filing
- 2024 Tax filing penalty
- Transfer of Funds for Q3 2026 operational expenses

MOTION: W. Pack moved to allow the Director to sign and submit the IRS Abatement Request letter. 2nd by J. Baldiga; roll call vote: J. Baldiga - Yes, A. Coulombe - No, J. Elsarelli - Yes, A. Chindriss - Yes, W. Pack - Yes; motion carried.

MOTION: J. Elsarellis moved to allow the CPA to adjust some of the Building Expense budget figures. 2nd by J. Baldiga; roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, A. Chindriss - Yes, W. Pack - Yes; All in favor, none opposed, motion carried.

MOTION: J. Baldiga moved to allow the CPA to transfer \$36k from LGIP to Operational account. 2nd by W. Pack; roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, A. Chindriss - Yes, W. Pack - Yes; All in favor, none opposed, motion carried.

Director's Report:

Director presented report with the following highlights,

- May Library usage statistics, parking lot paving is done, Summer Reading sign-up statistics, Reptarium Program attendance results, completion of Library Financial

Management Certification. Additionally, a proposal for ADA document compliance service was presented and discussed.

MOTION: J. Elsarelli moved to accept and file the Director's Report. 2nd by W. Pack; All in favor, none opposed, motion carried.

Committee Reports:

New Building:

- Progress update

MOTION: J. Elsarelli moved to add a budget line-item for basement egress with a projected cost of \$20k. 2nd by J. Baldiga. All in favor, none opposed, motion carried.

Public Information: None

Policy: None

Finance: None

Capital:

- Engraved bricks installed

Interview Committee:

- Candidate was nominated at the June 2, 2026 Special Meeting

MOTION: J. Elsarelli moved to dismiss the Interview Committee. 2nd by J. Baldiga; All in favor, none opposed, motion carried.

Communications: None

Old Business: None

New Business:

- L-4029

MOTION: J. Elsarelli moved to authorize signatures of W. Pack and J. Elsarelli on form as presented. 2nd by J. Baldiga; roll call vote: J. Baldiga - Yes, A. Coulombe - Yes, J. Elsarelli - Yes, A. Chindriss - Yes, W. Pack - Yes; All in favor, none opposed, motion carried.

Public Forum:

Next Meeting: August 18, 2026 @ 7:00 p.m. (unless otherwise posted)

Adjournment: J. Elsarelli moved to adjourn at 8:10pm., 2nd by A. Coulombe; All in favor, the meeting adjourned.

Addison Township Public Library

Expenses by Vendor Summary

June 2026

	<u>Jun 26</u>	
Adobe	21.19	Dues & Subscriptions
Amanda Figurski	300.00	Building Repairs & Maintenance
Amazon.com	417.38	Collection Dev/Supplies/Programming
Cintas	43.62	Building Repairs & Maintenance
Consumers Energy	42.42	Utilities
Culligan of Romeo	41.80	Utilities
Dawn Lamsa CPA PLLC	900.00	Accountant
DTE Energy	357.27	Utilities
Freddy Cheeks Productions LLC	350.00	Programming
Heather Dyson	212.50	Programming
Ingram Library Service	1,453.46	Collection Development
Josh Hibdon	90.00	Programming
Kajawa	145.00	Building Repairs & Maintenance
Kanopy	3.00	Streaming Services
Manny's Mall	1,600.00	Rent
Midwest Tape LLC (Hoopla)	671.45	Streaming Services
Payroll Expenses	8,816.54	Wages & Payroll Taxes
Prestige Storage	221.20	Rent Storage
QuickBooks Payroll Service	66.78	Payroll Fee
Shoreline Investment Services, Inc	59.95	Security/Fire Monitoring
Streamline	250.00	Website Support Design Develop
The Library Network	101.72	Voip
The Repatarium	400.00	Programming
U.S. Bank Equipment Finance	220.06	Printing & Reproduction
U.S. Postmaster	22.10	Miscellaneous
TOTAL OPERATIONS	<u><u>16,807.44</u></u>	
Addison Plumbing Inc	13,500.00	Plumbing
AKA Electric LLC	10,000.00	Electrical
B & B Well Drilling Inc	14,020.00	Water Distribution (Well)
South East Commercial Inc	18,355.15	Misc/Mgt Fees/Masonry/Concrete Flatwork Design & Engineering/Roofing
True North Asphalt LLC	87,600.00	Pavement (Asphalt)
TOTAL NEW BUILDING FUND	<u><u>143,475.15</u></u>	
TOTAL	<u><u>160,282.59</u></u>	

Addison Township Public Library

Balance Sheet

As of June 30, 2026

	Jun 30, 26
ASSETS	
Current Assets	
Checking/Savings	
Local Gov. Invest. Pool	693,860.02
LGIP Fds Allocated New Bldg	-110,852.76
Oxford Checking-9518	22,608.73
Oxford Savings-1959	42,627.50
Petty Cash 1	287.40
Total Checking/Savings	648,530.89
Total Current Assets	648,530.89
TOTAL ASSETS	648,530.89
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-315.00
Total Accounts Payable	-315.00
Other Current Liabilities	
Accounts Payable Other	315.00
Payroll Liabilities	2,984.74
Total Other Current Liabilities	3,299.74
Total Current Liabilities	2,984.74
Total Liabilities	2,984.74
Equity	
Restricted Accessibility Grant	10,000.00
Fund Balance Unassigned	379,550.27
Net Income	255,995.88
Total Equity	645,546.15
TOTAL LIABILITIES & EQUITY	648,530.89

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Accrual Basis

Addison Township Public Library - New Building Fund

Balance Sheet

As of June 30, 2026

	Jun 30, 26
ASSETS	
Current Assets	
Checking/Savings	
New Building Fund Checking-7232	625.29
New Building Fund Savings-0180	19,813.39
LGIP Funds Alloc to New Bldg	110,852.76
Total Checking/Savings	131,291.44
Total Current Assets	131,291.44
TOTAL ASSETS	131,291.44
LIABILITIES & EQUITY	
Equity	
Assigned-New Bldg Fund Balance	648,611.64
Unrestricted Net Assets	-166,295.92
Net Income	-351,024.28
Total Equity	131,291.44
TOTAL LIABILITIES & EQUITY	131,291.44

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Accrual Basis

Addison Township Public Library Transactions by Account

As of June 30, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
Local Gov. Invest. Pool							834,981.30
Deposit	06/01/2026			Deposit	-SPLIT-	2,878.72	837,860.02
Transfer	06/29/2026			Funds Transfer	Oxford Savings-1959	-144,000.00	693,860.02
Total Local Gov. Invest. Pool							693,860.02
LGIP Fds Allocated New Bldg							-253,977.14
Deposit	06/01/2026			Deposit	Local Gov. Invest. Pool	-875.62	-254,852.76
Transfer	06/29/2026			Funds Transfer	Oxford Savings-1959	144,000.00	-110,852.76
Total LGIP Fds Allocated New Bldg							-110,852.76
Oxford Checking-9518							16,832.20
Check	06/01/2026	13125	Amanda Figurski		General Bldg Repairs & Maint	-100.00	16,732.20
Check	06/01/2026	DD4675	Amazon.com		Collection development	-25.75	16,706.45
Check	06/02/2026	DD4646	Prestige Storage		Storage Expense	-221.20	16,485.25
Check	06/02/2026	DD4647	Amazon.com		Collection development	-47.94	16,437.31
Check	06/02/2026	DD4650	The Repatrium		Programming	-400.00	16,037.31
Check	06/02/2026	DD4658	Amazon.com		Collection development	-39.90	15,997.41
Check	06/02/2026	DD4673	Amazon.com		Collection development	-64.86	15,932.55
Liability C...	06/03/2026		QuickBooks Payroll Service	Created by Payroll...	Direct Deposit Liabilities	-3,362.84	12,569.71
Paycheck	06/04/2026	DD9113	Annabelle R Meldrum	Direct Deposit	-SPLIT-	0.00	12,569.71
Paycheck	06/04/2026	DD9114	Darlene C Embree	Direct Deposit	-SPLIT-	0.00	12,569.71
Paycheck	06/04/2026	DD9115	Dawn B Elsarelli	Direct Deposit	-SPLIT-	0.00	12,569.71
Paycheck	06/04/2026	DD9116	Emma C Corbell	Direct Deposit	-SPLIT-	0.00	12,569.71
Paycheck	06/04/2026	DD9117	Gerylann McBride	Direct Deposit	-SPLIT-	0.00	12,569.71
Paycheck	06/04/2026	DD9118	Jade Kindermann	Direct Deposit	-SPLIT-	0.00	12,569.71
Paycheck	06/04/2026	DD9119	Kristen M Greve	Direct Deposit	-SPLIT-	0.00	12,569.71
Paycheck	06/04/2026	DD9120	Laura P Johnson	Direct Deposit	-SPLIT-	0.00	12,569.71
Paycheck	06/04/2026	DD9121	Renee H Nixon	Direct Deposit	-SPLIT-	0.00	12,569.71
Deposit	06/05/2026			Deposit	-SPLIT-	30.00	12,599.71
Check	06/07/2026	13126	Josh Hibdon		Programming	-90.00	12,509.71
Deposit	06/08/2026			Deposit	Library Millage-Dedicated 1984	31.58	12,541.29
Check	06/08/2026	DD4642	Cintas		General Bldg Repairs & Maint	-14.54	12,526.75
Check	06/08/2026	DD4645	The Library Network		Voip Telephone	-101.72	12,425.03
Check	06/08/2026	DD4648	Ingram Library Service		Collection development	-227.64	12,197.39
Check	06/08/2026	DD4649	Kanopy		Streaming Services	-3.00	12,194.39
Check	06/08/2026	DD4651	Midwest Tape LLC (Hoopla)		Streaming Services	-671.45	11,522.94
Check	06/08/2026	DD4652	Streamline		Website Support Design Develop	-250.00	11,272.94
Check	06/08/2026	DD4653	U.S. Bank Equipment Finance		Printing and Reproduction	-220.06	11,052.88
Check	06/08/2026	DD4654	Manny's Mall		Rent	-1,600.00	9,452.88
Check	06/08/2026	DD4655	Dawn Lamsa CPA PLLC		Accountant	-900.00	8,552.88
Check	06/12/2026	DD4665	Amazon.com		Supplies	-26.29	8,526.59
Check	06/12/2026	DD4666	Amazon.com		Supplies	-16.99	8,509.60
Check	06/14/2026	13127	Amanda Figurski		General Bldg Repairs & Maint	-100.00	8,409.60
Check	06/15/2026	DD4656	Adobe		Dues and Subscriptions	-21.19	8,388.41
Check	06/15/2026	DD4657	Amazon.com		Collection development	-42.94	8,345.47
Check	06/15/2026	13128	Freddy Cheeks Productions LLC		Programming	-350.00	7,995.47
Check	06/15/2026	DD4672	QuickBooks Payroll Service		Quickbooks Fees	-66.78	7,928.69
Check	06/15/2026	DD4674	Amazon.com		Supplies	-32.96	7,895.73
Deposit	06/16/2026			Deposit	Direct Library Income	251.54	8,147.27
Check	06/16/2026	DD4676	Ingram Library Service		Collection development	-384.32	7,762.95
Liability C...	06/17/2026		QuickBooks Payroll Service	Created by Payroll...	Direct Deposit Liabilities	-3,244.63	4,518.32
Check	06/17/2026	DD4659	Shoreline Investment Services...		Security/Fire Monitoring	-59.95	4,458.37
Check	06/17/2026	DD4662	Kajawa		General Bldg Repairs & Maint	-145.00	4,313.37
Check	06/17/2026	DD4663	Cintas		General Bldg Repairs & Maint	-14.54	4,298.83
Check	06/17/2026	DD4664	DTE Energy		Utilities	-67.27	4,231.56
Check	06/17/2026	DD4667	DTE Energy		Utilities	-68.00	4,163.56
Check	06/17/2026	DD4668	DTE Energy		Utilities	-116.00	4,047.56
Check	06/17/2026	DD4669	DTE Energy		Utilities	-106.00	3,941.56
Check	06/17/2026	DD4670	Amazon.com		Collection development	-36.85	3,904.71
Check	06/17/2026	DD4671	Amazon.com		Collection development	-13.49	3,891.22
Transfer	06/17/2026			Funds Transfer	Oxford Savings-1959	20,000.00	23,891.22
Paycheck	06/18/2026	DD9122	Annabelle R Meldrum	Direct Deposit	-SPLIT-	0.00	23,891.22
Paycheck	06/18/2026	DD9123	Darlene C Embree	Direct Deposit	-SPLIT-	0.00	23,891.22
Paycheck	06/18/2026	DD9124	Dawn B Elsarelli	Direct Deposit	-SPLIT-	0.00	23,891.22
Paycheck	06/18/2026	DD9125	Emma C Corbell	Direct Deposit	-SPLIT-	0.00	23,891.22
Paycheck	06/18/2026	DD9126	Gerylann McBride	Direct Deposit	-SPLIT-	0.00	23,891.22
Paycheck	06/18/2026	DD9127	Jade Kindermann	Direct Deposit	-SPLIT-	0.00	23,891.22
Paycheck	06/18/2026	DD9128	Kristen M Greve	Direct Deposit	-SPLIT-	0.00	23,891.22
Paycheck	06/18/2026	DD9129	Renee H Nixon	Direct Deposit	-SPLIT-	0.00	23,891.22
Deposit	06/21/2026			Deposit	Collection development	24.99	23,916.21
Check	06/24/2026	DD4678	Amazon.com		Supplies	-82.95	23,833.26
Deposit	06/24/2026			Deposit	Collection development	17.60	23,850.86
Check	06/25/2026	13129	Heather Dyson		Programming	-212.50	23,638.36
Check	06/25/2026	DD4685	Amazon.com		Supplies	-29.05	23,609.31
Check	06/26/2026	DD4680	Ingram Library Service		Collection development	-841.50	22,767.81
Check	06/28/2026	13130	Amanda Figurski		General Bldg Repairs & Maint	-100.00	22,667.81
Check	06/29/2026	DD4677	Culligan of Romeo		Utilities	-41.80	22,626.01
Deposit	06/29/2026			Deposit	-SPLIT-	10.00	22,636.01
Deposit	06/29/2026			Deposit	Direct Library Income	28.99	22,665.00
Check	06/29/2026	DD4681	Cintas		General Bldg Repairs & Maint	-14.54	22,650.46
Check	06/29/2026	DD4682	Consumers Energy		Utilities	-42.42	22,608.04
Deposit	06/30/2026			Deposit	Interest Income	0.69	22,608.73
Total Oxford Checking-9518							5,776.53
							22,608.73

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Addison Township Public Library Transactions by Account

Accrual Basis

As of June 30, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
Oxford Savings-1959							62,622.94
Transfer	06/17/2026			Funds Transfer	Oxford Checking-9518	-20,000.00	42,622.94
Transfer	06/29/2026			Funds Transfer	Local Gov. Invest. Pool	144,000.00	186,622.94
Transfer	06/29/2026			Funds Transfer	LGIP Fds Allocated New Bldg	-144,000.00	42,622.94
Deposit	06/30/2026			Deposit	Interest Income	4.56	42,627.50
Total Oxford Savings-1959						-19,995.44	42,627.50
Petty Cash 1							179.39
Deposit	06/05/2026			Deposit	Oxford Checking-9518	-7.00	172.39
Deposit	06/08/2026			Deposit	-SPLIT-	35.20	207.59
General J...	06/08/2026	CPA21		adjust to cash bal	Direct Library Income	9.37	216.96
Deposit	06/16/2026			Deposit	-SPLIT-	57.99	274.95
Check	06/24/2026	220	U.S. Postmaster		Miscellaneous	-22.10	252.85
Deposit	06/29/2026			Deposit	Oxford Checking-9518	31.95	284.80
Deposit	06/30/2026			Deposit	-SPLIT-	2.60	287.40
Total Petty Cash 1						108.01	287.40
TOTAL						-12,107.80	648,530.89

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Addison Township Public Library - New Building Fund

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Transactions by Account

Accrual Basis

As of June 30, 2026

Type	Date	Name	Memo	Amount	Balance
New Building Fund Checking-7232					100.44
Transfer	06/29/2026		Funds Transfer	144,000.00	144,100.44
Check	06/29/2026	AKA Electric LLC		-10,000.00	134,100.44
Check	06/29/2026	True North Asphalt LLC		-87,600.00	46,500.44
Check	06/29/2026	Addison Plumbing Inc		-13,500.00	33,000.44
Check	06/29/2026	B & B Well Drilling Inc		-14,020.00	18,980.44
Check	06/29/2026	South East Commercial...		-18,355.15	625.29
Total New Building Fund Checking-7232				524.85	625.29
New Building Fund Savings-0180					19,809.59
Deposit	06/22/2026		Deposit	3.80	19,813.39
Total New Building Fund Savings-0180				3.80	19,813.39
LGIP Funds Alloc to New Bldg					253,977.14
General Jour...	06/01/2026		To record allocated interest from LGIP	875.62	254,852.76
Transfer	06/29/2026		Funds Transfer	-144,000.00	110,852.76
Total LGIP Funds Alloc to New Bldg				-143,124.38	110,852.76
TOTAL				-142,595.73	131,291.44

Addison Township Public Library
Profit & Loss Budget vs. Actual
January through June 2026

	Jun 26	Jan - June 26	Budget
Ordinary Income/Expense			
Income			
Direct Library Income	412.39	1,263.67	2,000.00
Donations	3.05	86.44	500.00
Insurance Group Dividend	0.00	154.65	100.00
Interest Income	2,008.35	10,589.56	6,000.00
Library Millage-Dedicated 1984	31.58	266,228.77	266,000.00
Library Millage-Addtl 2024-33	0.00	100,001.80	100,000.00
Penal fines	0.00	0.00	9,300.00
State aid	0.00	0.00	6,700.00
TLN Reimbursement (E-Rate)	0.00	2,791.19	2,600.00
Total Income	2,455.37	381,116.08	393,200.00
Gross Profit	2,455.37	381,116.08	393,200.00
Expense			
Advertising/Marketing	0.00	0.00	3,000.00
Bank, Paypal & Square Fees	0.00	115.68	300.00
Building Repair & Maintenance			
General Bldg Repairs & Maint	488.62	1,867.00	8,000.00
Snow Removal	0.00	6,202.50	10,000.00
Total Building Repair & Maintenance	488.62	8,069.50	18,000.00
Collection development	1,682.60	10,320.55	23,000.00
Dues and Subscriptions	21.19	247.13	800.00
Equipment & Furniture	0.00	682.06	26,000.00
Insurance	0.00	882.00	11,000.00
File Digitization	0.00	0.00	7,500.00
Miscellaneous	22.10	28.82	500.00
Payroll Expenses	8,816.54	57,632.63	158,000.00
Printing and Reproduction	220.06	1,465.03	2,500.00
Professional Fees			
Accountant	900.00	5,400.00	10,800.00
Audit	0.00	0.00	4,000.00
Legal Fees	0.00	0.00	4,500.00
Total Professional Fees	900.00	5,400.00	19,300.00
Programming	1,052.50	3,346.23	9,500.00
Quickbooks Fees	66.78	1,231.72	3,000.00
Rent	1,600.00	9,600.00	19,200.00
Security/Fire Monitoring	59.95	479.70	1,000.00
Staff development	0.00	1,801.50	3,000.00
Streaming Services	674.45	3,036.49	9,000.00
Storage Expense	221.20	1,280.60	2,200.00
Supplies	188.24	1,427.97	6,000.00

Addison Township Public Library
Profit & Loss Budget vs. Actual
January through June 2026

	<u>Jun 26</u>	<u>Jan - June 26</u>	<u>Budget</u>
The Library Network			
Ancestry.com	0.00	1,598.00	1,700.00
Delivery	0.00	0.00	1,500.00
Download Destination	0.00	0.00	4,000.00
Equipment	0.00	0.00	3,000.00
Miscellaneous	0.00	0.00	1,000.00
Shared Automation System	0.00	13,985.70	27,000.00
Technology Services	0.00	0.00	1,000.00
Telecommunications	0.00	2,198.20	7,500.00
Voip Telephone	101.72	712.66	1,300.00
Total The Library Network	<u>101.72</u>	<u>18,494.56</u>	<u>48,000.00</u>
Utilities	441.49	2,955.89	8,000.00
Website Support Design Develop	250.00	1,000.00	3,000.00
Total Expense	<u>16,807.44</u>	<u>129,498.06</u>	<u>381,800.00</u>
Net Ordinary Income	-14,352.07	251,618.02	11,400.00
Other Income/Expense			
Other Expense			
Contingency	0.00	0.00	11,400.00
Total Other Expense	<u>0.00</u>	<u>0.00</u>	<u>11,400.00</u>
Net Other Income	<u>0.00</u>	<u>0.00</u>	<u>-11,400.00</u>
Net Income	<u><u>-14,352.07</u></u>	<u><u>251,618.02</u></u>	<u><u>0.00</u></u>

Addison Township Public Library - New Building Fund
Profit & Loss Budget vs. Actual
January through June 2026

	TOTAL			
	Jun 26	Jan - June 26	Budget	% of Budget
Ordinary Income/Expense				
Income				
Brick Fundraiser	0.00	378.04	0.00	100.0%
Building Fund Donations	0.00	8.00	0.00	100.0%
Interest Income	879.42	5,941.48	5,000.00	118.83%
Performance Agreement Refund	0.00	0.00	169,746.00	0.0%
Prior Years Capital for Bldg	0.00	0.00	482,315.72	0.0%
Total Income	879.42	6,327.52	657,061.72	0.96%
Expense				
General Project Costs				
Construction Mgmt Fees	6,832.15	18,017.27	0.00	100.0%
Design & Engineering	2,000.00	2,000.00	3,885.00	51.48%
Miscellaneous Project Expenses	2,251.00	3,371.00	0.00	100.0%
Permits & Inspections	0.00	989.08	2,429.60	40.71%
Total General Project Costs	11,083.15	24,377.35	6,314.60	386.05%
Site Development				
Earthwork/Agg Base (Site Work)	0.00	38,292.60	70,139.10	54.6%
Pavement (Asphalt)	87,600.00	87,600.00	175,000.00	50.06%
Sanitary Sewer (Septic)	0.00	1,799.00	1,799.00	100.0%
Demolition/Site Clearing	0.00	525.00	980.00	53.57%
Soil Erosion Sediment Ctrl-SESC	0.00	0.00	787.50	0.0%
Water Distribution (Well)	14,020.00	14,020.00	15,800.00	88.73%
Total Site Development	101,620.00	142,236.60	264,505.60	53.78%
Building Construction				
Acoustic Ceiling	0.00	0.00	17,900.00	0.0%
Building Insulation	0.00	0.00	21,008.00	0.0%
Concrete Flatwork	375.00	37,754.00	59,670.00	63.27%
Concrete Foundations	0.00	19,870.00	3,749.50	529.94%
Doors/Frames/Hardware	0.00	5,240.00	20,000.00	26.2%
Drywall	0.00	0.00	39,000.00	0.0%
Electrical	10,000.00	36,990.00	68,145.95	54.28%
Egress Solutions	0.00	0.00	20,000.00	0.0%
Finish Carpentry	0.00	0.00	6,632.32	0.0%
Fire Extinguishers & Cabinets	0.00	0.00	300.00	0.0%
Flooring	0.00	0.00	24,000.00	0.0%
Hard Tile	0.00	0.00	14,000.00	0.0%
HVAC (Heating & Cooling)	0.00	0.00	67,950.00	0.0%
Lumber Package	0.00	0.00	42,970.73	0.0%
Masonry & Siding	5,960.00	19,441.85	98,113.64	19.82%
Millwork & Cabinets	0.00	0.00	15,000.00	0.0%
Painting	0.00	0.00	20,000.00	0.0%
Plumbing	13,500.00	13,500.00	50,900.00	26.52%
Roofing	937.00	937.00	19,678.00	4.76%
Rough Framing	0.00	17,660.00	41,130.72	42.94%

Addison Township Public Library - New Building Fund

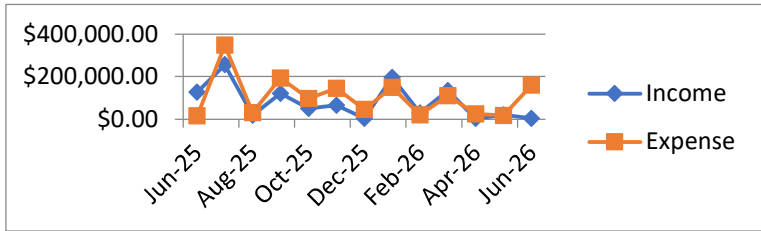
Profit & Loss Budget vs. Actual

January through June 2026

			TOTAL	
	Jun 26	Jan - June 26	Budget	% of Budget
Storefront Glass & Glazing	0.00	39,345.00	8,875.00	443.32%
Toilet & Partitions	0.00	0.00	8,800.00	0.0%
Windows	0.00	0.00	17,450.00	0.0%
Total Building Construction	30,772.00	190,737.85	685,273.86	27.83%
Total Expense	143,475.15	357,351.80	956,094.06	37.38%
Net Ordinary Income	-142,595.73	-351,024.28	-299,032.34	117.39%
Net Income	-142,595.73	-351,024.28	-299,032.34	117.39%

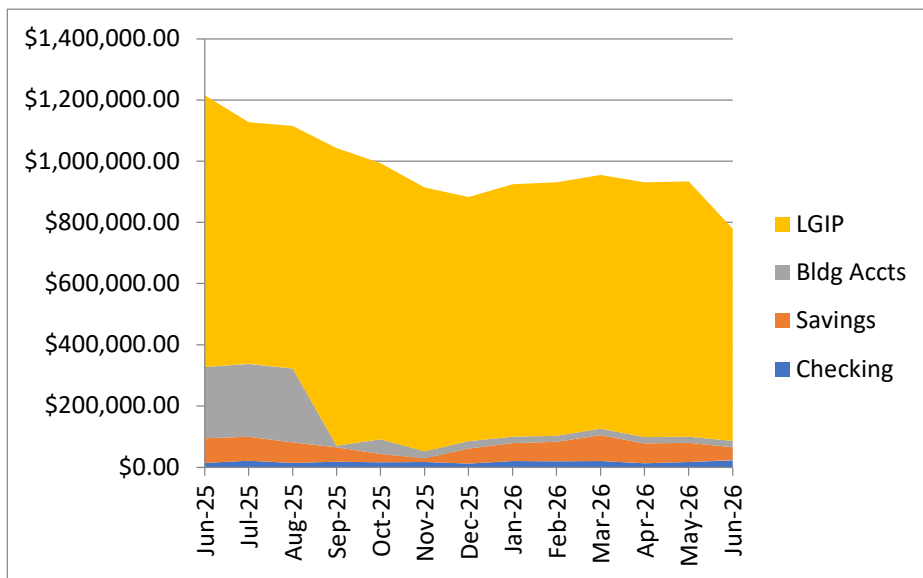
June Income/Expense Snapshot (Operating and New Bldg Fd)

Month	Income	Expense
Jun-25	\$126,332.86	\$15,596.78
Jul-25	\$256,328.61	\$347,631.08
Aug-25	\$18,094.40	\$30,072.07
Sep-25	\$120,758.92	\$193,130.66
Oct-25	\$50,173.71	\$97,064.35
Nov-25	\$65,392.47	\$144,738.70
Dec-25	\$3,518.49	\$45,880.52
Jan-26	\$195,851.04	\$149,089.10
Feb-26	\$29,672.44	\$20,016.73
Mar-26	\$135,065.59	\$110,833.36
Apr-26	\$3,060.38	\$25,016.39
May-26	\$20,459.36	\$17,233.83
Jun-26	\$3,334.79	\$160,282.59



Account Balances

Month	Checking	Savings	Bldg Accts	LGIP
Jun-25	\$13,483.83	\$80,807.41	\$232,778.87	\$888,769.80
Jul-25	\$20,898.63	\$78,071.87	\$238,484.01	\$789,903.01
Aug-25	\$13,695.38	\$67,399.71	\$241,238.38	\$792,621.37
Sep-25	\$17,954.28	\$47,401.82	\$5,107.01	\$972,422.90
Oct-25	\$15,413.54	\$27,403.81	\$48,107.23	\$902,697.76
Nov-25	\$16,715.40	\$12,404.71	\$22,926.10	\$862,508.12
Dec-25	\$11,676.67	\$49,407.12	\$23,376.56	\$798,382.55
Jan-26	\$19,423.12	\$59,228.63	\$20,683.57	\$825,131.53
Feb-26	\$18,802.00	\$63,405.43	\$20,688.30	\$827,838.07
Mar-26	\$19,686.20	\$85,351.50	\$20,764.42	\$829,357.21
Apr-26	\$12,564.63	\$65,359.70	\$20,475.43	\$832,221.33
May-26	\$16,832.20	\$62,622.94	\$19,910.03	\$834,981.30
Jun-26	\$22,608.73	\$42,627.50	\$20,438.68	\$693,860.02



Addison Township Public Library

Expenses by Vendor Summary

July 2026

	<u>Jul 26</u>	
Adobe	21.19	Dues & Subscriptions
Alex Thomas & Friends	610.00	Programming
Amanda Figurski	200.00	Building Repairs & Maintenance
Amazon.com	620.68	Collection Dev/Supplies/Equip&Furniture
CivicPlus LLC	250.00	Website Support Design Develop
Dawn Elsarelli	41.01	Reimburse Programming
Dawn Lamsa CPA PLLC	900.00	Accountant
DTE Energy	357.20	Utilities
Gerylann McBride	52.92	Reimburse Collection Development
Ingram Library Service	1,399.65	Collection Development
James Baldiga	199.00	Reimburse Website Support Design Develop
Josh Hibdon	75.00	Programming
Kajawa	145.00	Building Repairs & Maintenance
Kanopy	13.00	Streaming Services
Kristen Greve	368.03	Reimburse Programming
Manny's Mall	1,600.00	Rent
Oriental Trading Company	16.52	Programming
Payroll Expenses	12,979.10	Wages & Payroll Taxes
Prestige Storage	231.20	Rent Storage
QuickBooks Payroll Service	66.78	Payroll Fee
Seven Ponds Nature Center	229.12	Programming
Shoreline Investment Services, Inc	59.95	Security/Fire Monitoring
The Library Network	8,193.67	Voip/Shared Automation/Telecomm
U.S. Bank Equipment Finance	220.06	Printing & Reproduction
TOTAL OPERATIONS	28,849.08	
Egress Solutions Inc	9,300.00	Egress Solutions
James Baldiga	150.00	Reimburse Moving Exp
TOTAL NEW BUILDING FUND	9,450.00	
TOTAL	38,299.08	

Addison Township Public Library

Balance Sheet

As of July 31, 2026

	Jul 31, 26
ASSETS	
Current Assets	
Checking/Savings	
Local Gov. Invest. Pool	696,436.60
LGIP Fds Allocated New Bldg	-111,264.40
Oxford Checking-9518	102,172.56
Oxford Savings-1959	22,629.09
Petty Cash 1	304.27
Total Checking/Savings	710,278.12
Total Current Assets	710,278.12
TOTAL ASSETS	710,278.12
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-315.00
Total Accounts Payable	-315.00
Other Current Liabilities	
Accounts Payable Other	315.00
Payroll Liabilities	3,219.96
Total Other Current Liabilities	3,534.96
Total Current Liabilities	3,219.96
Total Liabilities	3,219.96
Equity	
Restricted Accessibility Grant	10,000.00
Fund Balance Unassigned	379,550.27
Net Income	317,507.89
Total Equity	707,058.16
TOTAL LIABILITIES & EQUITY	710,278.12

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Accrual Basis

Addison Township Public Library - New Building Fund

Balance Sheet

As of July 31, 2026

	Jul 31, 26
ASSETS	
Current Assets	
Checking/Savings	
New Building Fund Checking-7232	125.29
New Building Fund Savings-0180	10,866.86
LGIP Funds Alloc to New Bldg	111,264.40
Total Checking/Savings	122,256.55
Total Current Assets	122,256.55
TOTAL ASSETS	122,256.55
LIABILITIES & EQUITY	
Equity	
Assigned-New Bldg Fund Balance	648,611.64
Unrestricted Net Assets	-166,295.92
Net Income	-360,059.17
Total Equity	122,256.55
TOTAL LIABILITIES & EQUITY	122,256.55

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Accrual Basis

Addison Township Public Library Transactions by Account

As of July 31, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
Local Gov. Invest. Pool							693,860.02
Deposit	07/01/2026			Deposit	-SPLIT-	2,576.58	696,436.60
Total Local Gov. Invest. Pool							696,436.60
LGIP Fds Allocated New Bldg							-110,852.76
Deposit	07/01/2026			Deposit	Local Gov. Invest. Pool	-411.64	-111,264.40
Total LGIP Fds Allocated New Bldg							-111,264.40
Oxford Checking-9518							22,608.73
Liability ...	07/01/2026		QuickBooks Payroll Service	Created by Payroll Service on 06/29/2026	Direct Deposit Liabilities	-3,297.86	19,310.87
Check	07/01/2026	DD46...	Ingram Library Service		Collection development	-208.67	19,102.20
Check	07/01/2026	DD46...	Amazon.com		Collection development	-14.81	19,087.39
Check	07/01/2026	DD46...	Amazon.com		Collection development	-56.32	19,031.07
Check	07/01/2026	DD46...	Amazon.com		Supplies	-9.49	19,021.58
Check	07/01/2026	DD46...	Amazon.com		-SPLIT-	-205.38	18,816.20
Deposit	07/01/2026			Deposit	Collection development	25.75	18,841.95
Paycheck	07/02/2026	DD91...	Annabelle R Meldrum	Direct Deposit	-SPLIT-	0.00	18,841.95
Paycheck	07/02/2026	DD91...	Darlene C Embree	Direct Deposit	-SPLIT-	0.00	18,841.95
Paycheck	07/02/2026	DD91...	Emma C Corbell	Direct Deposit	-SPLIT-	0.00	18,841.95
Paycheck	07/02/2026	DD91...	Gerylann McBride	Direct Deposit	-SPLIT-	0.00	18,841.95
Paycheck	07/02/2026	DD91...	Jade Kindermann	Direct Deposit	-SPLIT-	0.00	18,841.95
Paycheck	07/02/2026	DD91...	Kristen M Greve	Direct Deposit	-SPLIT-	0.00	18,841.95
Paycheck	07/02/2026	DD91...	Laura P Johnson	Direct Deposit	-SPLIT-	0.00	18,841.95
Paycheck	07/02/2026	DD91...	Dawn B Elsarelli	Direct Deposit	-SPLIT-	0.00	18,841.95
Paycheck	07/02/2026	DD91...	Renee H Nixon	Direct Deposit	-SPLIT-	0.00	18,841.95
Check	07/02/2026	DD46...	Amazon.com		Supplies	-19.38	18,822.57
Check	07/02/2026	DD47...	Amazon.com		Supplies	-23.48	18,799.09
Deposit	07/06/2026			Deposit	Outdoor Learning/Comm Gr...	86,950.00	105,749.09
Check	07/07/2026	DD46...	Manny's Mall		Rent	-1,600.00	104,149.09
Check	07/07/2026	DD46...	Dawn Lamsa CPA PLLC		Accountant	-900.00	103,249.09
Liability ...	07/07/2026	E-pay	Oxford Bank	38-2567933 QB Tracking # 1849001118...	-SPLIT-	-1,818.52	101,430.57
Liability ...	07/07/2026	DD46...	State of Michigan	38-2567933	Payroll Liabilities	-1,166.22	100,264.35
Check	07/08/2026	DD47...	Amazon.com		Collection development	-56.99	100,207.36
Deposit	07/09/2026			Deposit	-SPLIT-	17.00	100,224.36
Check	07/09/2026	13134	Seven Ponds Nature Center		Programming	-114.56	100,109.80
Check	07/09/2026	DD47...	Amazon.com		Supplies	-4.49	100,105.31
Check	07/10/2026	DD47...	Oriental Trading Company		Programming	-16.52	100,088.79
Deposit	07/10/2026			Deposit	Direct Library Income	62.52	100,151.31
Check	07/12/2026	13132	Amanda Figurski		General Bldg Repairs & Maint	-100.00	100,051.31
Check	07/12/2026	13133	Josh Hibdon		Programming	-75.00	99,976.31
Check	07/12/2026	13131	Kristen Greve		Programming	-368.03	99,608.28
Check	07/13/2026	DD46...	U.S. Bank Equipment Finance		Printing and Reproduction	-220.06	99,388.22
Check	07/13/2026	DD47...	Kajawa		General Bldg Repairs & Maint	-145.00	99,243.22
Check	07/13/2026	DD47...	Kanopy		Streaming Services	-13.00	99,230.22
Check	07/13/2026	DD47...	The Library Network		-SPLIT-	-1,200.82	98,029.40
Check	07/13/2026	DD47...	CivicPlus LLC		Website Support Design De...	-250.00	97,779.40
Check	07/13/2026	DD47...	Amazon.com		Supplies	-16.96	97,762.44
Check	07/14/2026	DD47...	Amazon.com		Collection development	-82.84	97,679.60
Check	07/14/2026	DD47...	James Baldiga		Website Support Design De...	-199.00	97,480.60
Liability ...	07/15/2026		QuickBooks Payroll Service	Created by Payroll Service on 07/13/2026	Direct Deposit Liabilities	-3,154.57	94,326.03
Deposit	07/15/2026			Deposit	Collection development	12.02	94,338.05
Check	07/15/2026	DD47...	Amazon.com		Supplies	-4.97	94,333.08
Paycheck	07/16/2026	DD91...	Annabelle R Meldrum	Direct Deposit	-SPLIT-	0.00	94,333.08
Paycheck	07/16/2026	DD91...	Dawn B Elsarelli	Direct Deposit	-SPLIT-	0.00	94,333.08
Paycheck	07/16/2026	DD91...	Emma C Corbell	Direct Deposit	-SPLIT-	0.00	94,333.08
Paycheck	07/16/2026	DD91...	Gerylann McBride	Direct Deposit	-SPLIT-	0.00	94,333.08
Paycheck	07/16/2026	DD91...	Jade Kindermann	Direct Deposit	-SPLIT-	0.00	94,333.08
Paycheck	07/16/2026	DD91...	Kristen M Greve	Direct Deposit	-SPLIT-	0.00	94,333.08
Paycheck	07/16/2026	DD91...	Laura P Johnson	Direct Deposit	-SPLIT-	0.00	94,333.08
Paycheck	07/16/2026	DD91...	Renee H Nixon	Direct Deposit	-SPLIT-	0.00	94,333.08
Paycheck	07/16/2026	DD91...	Darlene C Embree	Direct Deposit	-SPLIT-	0.00	94,333.08
Check	07/16/2026	13135	Alex Thomas & Friends		Programming	-610.00	93,723.08
Check	07/16/2026	DD47...	Adobe		Dues and Subscriptions	-21.19	93,701.89
Check	07/16/2026	DD47...	Ingram Library Service		Collection development	-328.13	93,373.76
Check	07/16/2026	DD47...	QuickBooks Payroll Service		Quickbooks Fees	-66.78	93,306.98
Check	07/17/2026	DD47...	Ingram Library Service		Collection development	-690.06	92,616.92
Deposit	07/21/2026			Deposit	Donation Mobile Collection	1,050.00	93,666.92
Check	07/21/2026	DD47...	Shoreline Investment Servic...		Security/Fire Monitoring	-59.95	93,606.97
Check	07/21/2026	DD47...	Prestige Storage		Storage Expense	-231.20	93,375.77
Check	07/21/2026	DD47...	DTE Energy		Utilities	-106.00	93,269.77
Check	07/21/2026	DD47...	DTE Energy		Utilities	-60.20	93,209.57
Check	07/21/2026	DD47...	DTE Energy		Utilities	-68.00	93,141.57
Check	07/21/2026	DD47...	DTE Energy		Utilities	-123.00	93,018.57
Check	07/21/2026	DD47...	The Library Network		Shared Automation System	-6,992.85	86,025.72
Transfer	07/21/2026			Funds Transfer	Oxford Savings-1959	20,000.00	106,025.72
Check	07/21/2026	DD47...	Ingram Library Service		Collection development	-98.32	105,927.40
Check	07/23/2026	13136	Seven Ponds Nature Center		Programming	-114.56	105,812.84
Check	07/26/2026	13137	Amanda Figurski		General Bldg Repairs & Maint	-100.00	105,712.84
Check	07/27/2026	DD47...	Amazon.com		Supplies	-45.26	105,667.58
Check	07/27/2026	DD47...	Ingram Library Service		Collection development	-17.28	105,650.30
Check	07/27/2026	DD47...	Amazon.com		Collection development	-16.48	105,633.82
Check	07/28/2026	DD47...	Ingram Library Service		Collection development	-57.19	105,576.63
Check	07/28/2026	DD47...	Amazon.com		Collection development	-17.95	105,558.68
Check	07/28/2026	DD47...	Amazon.com		Collection development	-55.86	105,502.82
Check	07/28/2026	DD47...	Amazon.com		Collection development	-7.44	105,495.38
Liability ...	07/29/2026		QuickBooks Payroll Service	Created by Payroll Service on 07/24/2026	Direct Deposit Liabilities	-3,306.71	102,188.67
Check	07/29/2026	DD47...	Amazon.com		Collection development	-20.35	102,168.32
Paycheck	07/30/2026	DD91...	Annabelle R Meldrum	Direct Deposit	-SPLIT-	0.00	102,168.32
Paycheck	07/30/2026	DD91...	Dawn B Elsarelli	Direct Deposit	-SPLIT-	0.00	102,168.32

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Addison Township Public Library Transactions by Account

Accrual Basis

As of July 31, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
Paycheck	07/30/2026	DD91...	Emma C Corbeil	Direct Deposit	-SPLIT-	0.00	102,168.32
Paycheck	07/30/2026	DD91...	Gerylann McBride	Direct Deposit	-SPLIT-	0.00	102,168.32
Paycheck	07/30/2026	DD91...	Jade Kindermann	Direct Deposit	-SPLIT-	0.00	102,168.32
Paycheck	07/30/2026	DD91...	Kristen M Greve	Direct Deposit	-SPLIT-	0.00	102,168.32
Paycheck	07/30/2026	DD91...	Renee H Nixon	Direct Deposit	-SPLIT-	0.00	102,168.32
Paycheck	07/30/2026	DD91...	Darlene C Embree	Direct Deposit	-SPLIT-	0.00	102,168.32
Deposit	07/31/2026			Deposit	Interest Income	4.24	102,172.56
Total Oxford Checking-9518						79,563.83	102,172.56
Oxford Savings-1959							42,627.50
Transfer	07/21/2026			Funds Transfer	Oxford Checking-9518	-20,000.00	22,627.50
Deposit	07/31/2026			Deposit	Interest Income	1.59	22,629.09
Total Oxford Savings-1959						-19,998.41	22,629.09
Petty Cash 1							287.40
Deposit	07/09/2026			Deposit	Oxford Checking-9518	-3.80	283.60
Check	07/10/2026		Gerylann McBride2		Collection development	-52.92	230.68
Deposit	07/20/2026			Deposit	-SPLIT-	34.20	264.88
Check	07/27/2026		Dawn Elsarellii		Programming	-41.01	223.87
Deposit	07/31/2026			Deposit	-SPLIT-	80.40	304.27
Total Petty Cash 1						16.87	304.27
TOTAL						61,747.23	710,278.12

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Accrual Basis

Addison Township Public Library - New Building Fund

Transactions by Account

As of July 31, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
New Building Fund Checking-7232							625.29
Check	07/13/2026	pymt50	Egress Solutions Inc		Egress Solutions	-9,300.00	-8,674.71
Tran...	07/13/2026			Funds Transfer	New Building Fund Savings-0180	8,800.00	125.29
Tran...	07/21/2026			Funds Transfer	New Building Fund Savings-0180	150.00	275.29
Check	07/21/2026	pymt51	James Baldiga		Miscellaneous Project Expenses	-150.00	125.29
Total New Building Fund Checking-7232						-500.00	125.29
New Building Fund Savings-0180							19,813.39
Tran...	07/13/2026			Funds Transfer	New Building Fund Checking-7232	-8,800.00	11,013.39
Tran...	07/21/2026			Funds Transfer	New Building Fund Checking-7232	-150.00	10,863.39
Depo...	07/22/2026			Deposit	Interest Income	3.47	10,866.86
Total New Building Fund Savings-0180						-8,946.53	10,866.86
LGIP Funds Alloc to New Bldg							110,852.76
Gene...	07/01/2026	CPA5		To record allocated interest from LGIP	Interest Income	411.64	111,264.40
Total LGIP Funds Alloc to New Bldg						411.64	111,264.40
TOTAL						-9,034.89	122,256.55

Addison Township Public Library
Profit & Loss Budget vs. Actual
January through July 2026

	TOTAL			
	Jul 26	Jan - July 26	Budget	% of Budget
Ordinary Income/Expense				
Income				
Direct Library Income	159.62	1,423.29	2,000.00	71.17%
Donations	30.70	117.14	500.00	23.43%
Donation Mobile Collection	1,050.00	1,050.00	0.00	100.0%
Grant - Outdoor Learning/Comm	86,950.00	86,950.00	0.00	100.0%
Insurance Group Dividend	0.00	154.65	100.00	154.65%
Interest Income	2,170.77	12,760.33	6,000.00	212.67%
Library Millage-Dedicated 1984	0.00	266,228.77	266,000.00	100.09%
Library Millage-Addtl 2024-33	0.00	100,001.80	100,000.00	100.0%
Penal fines	0.00	0.00	9,300.00	0.0%
State aid	0.00	0.00	6,700.00	0.0%
TLN Reimbursement (E-Rate)	0.00	2,791.19	2,600.00	107.35%
Total Income	90,361.09	471,477.17	393,200.00	119.91%
Gross Profit	90,361.09	471,477.17	393,200.00	119.91%
Expense				
Advertising/Marketing	0.00	0.00	3,000.00	0.0%
Bank, Paypal & Square Fees	0.00	115.68	300.00	38.56%
Building Repair & Maintenance				
General Bldg Repairs & Maint	345.00	2,212.00	8,000.00	27.65%
Snow Removal	0.00	6,202.50	10,000.00	62.03%
Total Building Repair & Maintenance	345.00	8,414.50	18,000.00	46.75%
Collection development	1,743.84	12,064.39	23,000.00	52.45%
Dues and Subscriptions	21.19	268.32	800.00	33.54%
Equipment & Furniture	186.23	868.29	26,000.00	3.34%
Insurance	0.00	882.00	11,000.00	8.02%
File Digitization	0.00	0.00	7,500.00	0.0%
Miscellaneous	0.00	28.82	500.00	5.76%
Payroll Expenses	12,979.10	66,233.87	158,000.00	41.92%
Printing and Reproduction	220.06	1,685.09	2,500.00	67.4%
Professional Fees				
Accountant	900.00	6,300.00	10,800.00	58.33%
Audit	0.00	0.00	4,000.00	0.0%
Legal Fees	0.00	0.00	4,500.00	0.0%
Total Professional Fees	900.00	6,300.00	19,300.00	32.64%
Programming	1,339.68	4,685.91	9,500.00	49.33%
Quickbooks Fees	66.78	1,298.50	3,000.00	43.28%
Rent	1,600.00	11,200.00	19,200.00	58.33%
Security/Fire Monitoring	59.95	539.65	1,000.00	53.97%
Staff development	0.00	1,801.50	3,000.00	60.05%
Streaming Services	13.00	3,049.49	9,000.00	33.88%
Storage Expense	231.20	1,511.80	2,200.00	68.72%
Supplies	143.18	1,571.15	6,000.00	26.19%

Addison Township Public Library
Profit & Loss Budget vs. Actual
January through July 2026

			TOTAL	
	Jul 26	Jan - July 26	Budget	% of Budget
The Library Network				
Ancestry.com	0.00	1,598.00	1,700.00	94.0%
Delivery	0.00	0.00	1,500.00	0.0%
Download Destination	0.00	0.00	4,000.00	0.0%
Equipment	0.00	0.00	3,000.00	0.0%
Miscellaneous	0.00	0.00	1,000.00	0.0%
Shared Automation System	6,992.85	20,978.55	27,000.00	77.7%
Technology Services	0.00	0.00	1,000.00	0.0%
Telecommunications	1,099.10	3,297.30	7,500.00	43.96%
Voip Telephone	101.72	814.38	1,300.00	62.65%
Total The Library Network	8,193.67	26,688.23	48,000.00	55.6%
Utilities	357.20	3,313.09	8,000.00	41.41%
Website Support Design Develop	449.00	1,449.00	3,000.00	48.3%
Total Expense	28,849.08	153,969.28	381,800.00	40.33%
Net Ordinary Income	61,512.01	317,507.89	11,400.00	2,785.16%
Other Income/Expense				
Other Expense				
Contingency	0.00	0.00	11,400.00	0.0%
Total Other Expense	0.00	0.00	11,400.00	0.0%
Net Other Income	0.00	0.00	-11,400.00	0.0%
Net Income	61,512.01	317,507.89	0.00	100.0%

Addison Township Public Library - New Building Fund
Profit & Loss Budget vs. Actual
January through July 2026

	TOTAL			
	Jul 26	Jan - July 26	Budget	% of Budget
Ordinary Income/Expense				
Income				
Brick Fundraiser	0.00	378.04	0.00	100.0%
Building Fund Donations	0.00	8.00	0.00	100.0%
Interest Income	415.11	6,356.59	5,000.00	127.13%
Performance Agreement Refund	0.00	0.00	169,746.00	0.0%
Prior Years Capital for Bldg	0.00	0.00	482,315.72	0.0%
Total Income	415.11	6,742.63	657,061.72	1.03%
Expense				
General Project Costs				
Construction Mgmt Fees	0.00	18,017.27	0.00	100.0%
Design & Engineering	0.00	2,000.00	3,885.00	51.48%
Miscellaneous Project Expenses	150.00	3,521.00	0.00	100.0%
Permits & Inspections	0.00	989.08	2,429.60	40.71%
Total General Project Costs	150.00	24,527.35	6,314.60	388.42%
Site Development				
Earthwork/Agg Base (Site Work)	0.00	38,292.60	70,139.10	54.6%
Pavement (Asphalt)	0.00	87,600.00	175,000.00	50.06%
Sanitary Sewer (Septic)	0.00	1,799.00	1,799.00	100.0%
Demolition/Site Clearing	0.00	525.00	980.00	53.57%
Soil Erosion Sediment Ctrl-SESC	0.00	0.00	787.50	0.0%
Water Distribution (Well)	0.00	14,020.00	15,800.00	88.73%
Total Site Development	0.00	142,236.60	264,505.60	53.78%
Building Construction				
Acoustic Ceiling	0.00	0.00	17,900.00	0.0%
Building Insulation	0.00	0.00	21,008.00	0.0%
Concrete Flatwork	0.00	37,754.00	59,670.00	63.27%
Concrete Foundations	0.00	19,870.00	3,749.50	529.94%
Doors/Frames/Hardware	0.00	5,240.00	20,000.00	26.2%
Drywall	0.00	0.00	39,000.00	0.0%
Electrical	0.00	36,990.00	68,145.95	54.28%
Egress Solutions	9,300.00	9,300.00	20,000.00	46.5%
Finish Carpentry	0.00	0.00	6,632.32	0.0%
Fire Extinguishers & Cabinets	0.00	0.00	300.00	0.0%
Flooring	0.00	0.00	24,000.00	0.0%
Hard Tile	0.00	0.00	14,000.00	0.0%
HVAC (Heating & Cooling)	0.00	0.00	67,950.00	0.0%
Lumber Package	0.00	0.00	42,970.73	0.0%
Masonry & Siding	0.00	19,441.85	98,113.64	19.82%
Millwork & Cabinets	0.00	0.00	15,000.00	0.0%
Painting	0.00	0.00	20,000.00	0.0%
Plumbing	0.00	13,500.00	50,900.00	26.52%
Roofing	0.00	937.00	19,678.00	4.76%

Addison Township Public Library - New Building Fund

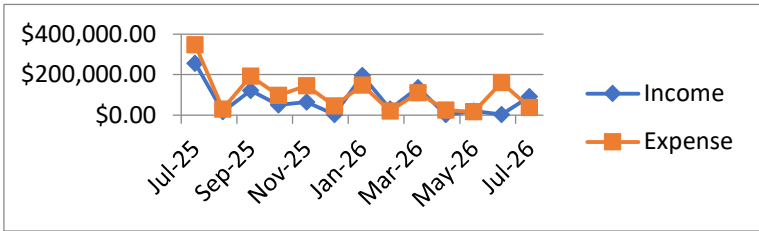
Profit & Loss Budget vs. Actual

January through July 2026

	TOTAL			
	Jul 26	Jan - July 26	Budget	% of Budget
Rough Framing	0.00	17,660.00	41,130.72	42.94%
Storefront Glass & Glazing	0.00	39,345.00	8,875.00	443.32%
Toilet & Partitions	0.00	0.00	8,800.00	0.0%
Windows	0.00	0.00	17,450.00	0.0%
Total Building Construction	9,300.00	200,037.85	685,273.86	29.19%
Total Expense	9,450.00	366,801.80	956,094.06	38.37%
Net Ordinary Income	-9,034.89	-360,059.17	-299,032.34	120.41%
Net Income	-9,034.89	-360,059.17	-299,032.34	120.41%

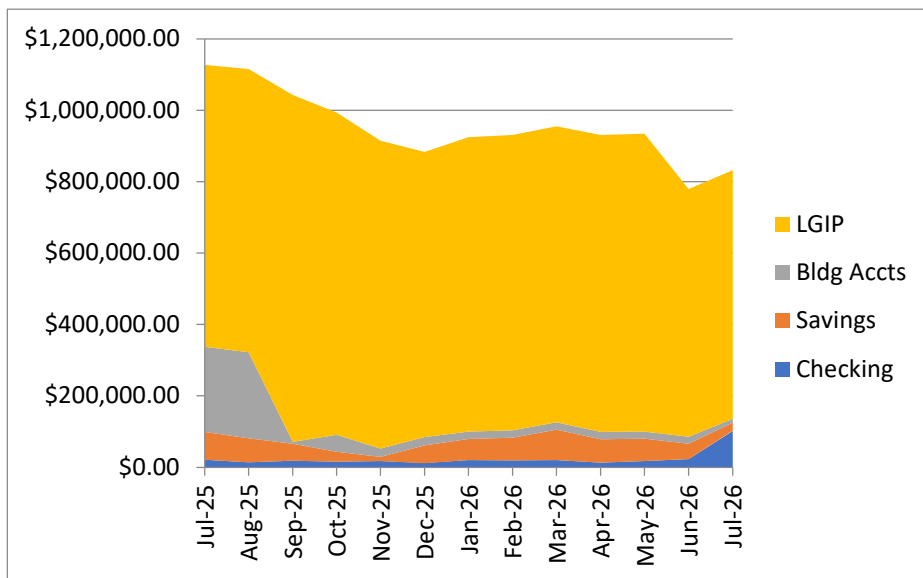
July Income/Expense Snapshot (Operating and New Bldg Fd)

Month	Income	Expense
Jul-25	\$256,328.61	\$347,631.08
Aug-25	\$18,094.40	\$30,072.07
Sep-25	\$120,758.92	\$193,130.66
Oct-25	\$50,173.71	\$97,064.35
Nov-25	\$65,392.47	\$144,738.70
Dec-25	\$3,518.49	\$45,880.52
Jan-26	\$195,851.04	\$149,089.10
Feb-26	\$29,672.44	\$20,016.73
Mar-26	\$135,065.59	\$110,833.36
Apr-26	\$3,060.38	\$25,016.39
May-26	\$20,459.36	\$17,233.83
Jun-26	\$3,334.79	\$160,282.59
Jul-26	\$90,776.20	\$38,299.08



Account Balances

Month	Checking	Savings	Bldg Accts	LGIP
Jul-25	\$20,898.63	\$78,071.87	\$238,484.01	\$789,903.01
Aug-25	\$13,695.38	\$67,399.71	\$241,238.38	\$792,621.37
Sep-25	\$17,954.28	\$47,401.82	\$5,107.01	\$972,422.90
Oct-25	\$15,413.54	\$27,403.81	\$48,107.23	\$902,697.76
Nov-25	\$16,715.40	\$12,404.71	\$22,926.10	\$862,508.12
Dec-25	\$11,676.67	\$49,407.12	\$23,376.56	\$798,382.55
Jan-26	\$19,423.12	\$59,228.63	\$20,683.57	\$825,131.53
Feb-26	\$18,802.00	\$63,405.43	\$20,688.30	\$827,838.07
Mar-26	\$19,686.20	\$85,351.50	\$20,764.42	\$829,357.21
Apr-26	\$12,564.63	\$65,359.70	\$20,475.43	\$832,221.33
May-26	\$16,832.20	\$62,622.94	\$19,910.03	\$834,981.30
Jun-26	\$22,608.73	\$42,627.50	\$20,438.68	\$693,860.02
Jul-26	\$102,172.56	\$22,629.09	\$10,992.15	\$696,436.60



Director's Report of June 2026

	2026	2025
Library Use Statistics		
Items Circulated	1,846	1,677
MeLCat Loaned In	35	23
MeLCat Loaned Out	24	27
ILL Loaned In	270	331
ILL Loaned Out	1,324	1,016
Total Patrons	1,535	1,573
New Patrons	22	14
Renewed Patrons	23	26
Door Count	1,406	1,514
New Collection Items	156	134
Collection Total	22,743	25,330
Unique WiFi Users	48	55
Ancestry.com	52	81
Computer Users	33	48
OverDrive Electronic downloads	621	586
Hoopla	253	245
Kanopy Video Plays	9	2
Website Visits	168	146
Google Interactions	276	246
Programs		
Storytime	45	29
Genealogy	7	7
Book Clubs	8	8
Knitting drop ins	n/a	n/a
Dungeons & Dragons	10	6
	Bubbles, Reptarium, Meditation series, Teen nights	
Special Programs	164	25
Total Participants	234	75

Director's Report of July 2026

	2026	2025
Library Use Statistics		
Items Circulated	1,505	1,743
MeLCat Loaned In	36	26
MeLCat Loaned Out	29	26
ILL Loaned In	262	369
ILL Loaned Out	1,160	1,129
Total Patrons	1,532	1,517
New Patrons	17	11
Renewed Patrons	24	18
Door Count	1,221	1,224
New Collection Items	156	137
Collection Total	22,811	24,418
Unique WiFi Users	49	42
Ancestry.com	182	74
Computer Users	40	43
OverDrive Electronic downloads	679	607
Hoopla	249	218
Kanopy Video Plays	n/a	n/a
Website Visits	182	143
Google Interactions	289	236
Programs		
Storytime	41	57
Genealogy	n/a	7
Book Clubs	6	10
Knitting night	n/a	7
Dungeons & Dragons	5	n/a
	98 life beneath, stop motion	
Special Programs	animation, mich rocky past	52
Total Participants	150	133

Report:

- June and July was very active with lots of summer reading activities and patrons coming in to escape the heat.
- Staff has been working on inventory and cataloging updates as we prepare for our building move.
- Making final decision on circulation desk order. 10k Grant Money needs to be spent by Aug 31.
- Getting ready to start the community court yard project- submitted scope plans to Greg. *
- With Annabelle leaving for collage and staff wanting to spread some of their schedules out- I will be reviewing some employment applications that came in recently
- Handed out employee evaluations.
- Kiki is in BETA with an outreach service at the trail head and is in the works of other off-site library visits in the community. Friends graciously donated funds to a new “mobile collection”. Starting in Sept with Books on the Poly Ann Trail Sundays 12-2pm
- New programs we are trying out: Aug 19th Coloring & Coffee, Sept 1st Drafts & Drinks writing group, Sept 3rd True Crime Story time for adults, Sept 24th Haunted Book Club
- Planned September programs: 9/15 Modern Women's Self Defense, 9/16 Bubble Show, 9/28 Fungi of MI
- I will be interviewed on OCTV September 17th for their senior show

Addison Township Public Library

Profit & Loss Budget Overview

January 2026 through December 2027

	Jan - Dec 26	Jan - Dec 27
Ordinary Income/Expense		
Income		
Direct Library Income	2,000.00	1,500.00
Donations	500.00	200.00
Insurance Group Dividend	100.00	100.00
Interest Income	6,000.00	6,000.00
Library Millage-Dedicated 1984	266,000.00	280,000.00
Library Millage-Addtl 2024-33	100,000.00	105,000.00
Penal fines	9,300.00	9,300.00
State aid	6,700.00	6,700.00
TLN Reimbursement (E-Rate)	2,600.00	2,600.00
Total Income	393,200.00	411,400.00
Gross Profit	393,200.00	411,400.00
Expense		
Advertising/Marketing	3,000.00	3,000.00
Bank, Paypal & Square Fees	300.00	100.00
Building Repair & Maintenance		
General Bldg Repairs & Maint	8,000.00	8,000.00
Snow Removal	10,000.00	12,000.00
Total Building Repair & Maintenance	18,000.00	20,000.00
Collection development	23,000.00	23,000.00
Dues and Subscriptions	800.00	800.00
Equipment & Furniture	26,000.00	50,000.00
Insurance	11,000.00	20,000.00
File Digitization	7,500.00	1,500.00
Miscellaneous	500.00	500.00
Payroll Expenses	158,000.00	162,000.00
Printing and Reproduction	2,500.00	3,500.00
Professional Fees		
Accountant	10,800.00	12,000.00
Audit	4,000.00	4,000.00
Legal Fees	4,500.00	4,500.00
Total Professional Fees	19,300.00	20,500.00
Programming	9,500.00	10,500.00
Quickbooks Fees	3,000.00	3,200.00
Rent	19,200.00	0.00
Security/Fire Monitoring	1,000.00	1,500.00
Staff development	3,000.00	3,000.00
Streaming Services	9,000.00	9,000.00
Storage Expense	2,200.00	0.00
Supplies	6,000.00	6,000.00

Addison Township Public Library

Profit & Loss Budget Overview

January 2026 through December 2027

	Jan - Dec 26	Jan - Dec 27
The Library Network		
Ancestry.com	1,700.00	2,000.00
Delivery	1,500.00	1,500.00
Download Destination	4,000.00	4,000.00
Equipment	3,000.00	3,000.00
Miscellaneous	1,000.00	1,000.00
Shared Automation System	27,000.00	30,000.00
Technology Services	1,000.00	1,000.00
Telecommunications	7,500.00	7,500.00
Voip Telephone	1,300.00	1,300.00
Total The Library Network	48,000.00	51,300.00
Utilities	8,000.00	8,000.00
Website Support Design Develop	3,000.00	4,000.00
Total Expense	381,800.00	401,400.00
Net Ordinary Income	11,400.00	10,000.00
Other Income/Expense		
Other Expense		
Contingency	11,400.00	10,000.00
Total Other Expense	11,400.00	10,000.00
Net Other Income	-11,400.00	-10,000.00
Net Income	0.00	0.00